

2022-23 FEES AND CHARGES



Acknowledgement of Country

Cook Shire Council acknowledges the Traditional Owners of country throughout the Shire and recognises their continuing connection to lands, water and community. We pay our respects to the many Aboriginal and Torres Strait Islander peoples across our vas Shire and to elders and leaders past, present and emerging.

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Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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COOK SHIRE COUNCIL

ORGANISATIONAL BUSINESS SERVICES

FINANCIAL SERVICES

RATING AND PROPERTY INFORMATION

Rate Search	per property	\$98.00	N	LGR 2012 s155 (1)
Water Meter Reading	per reading	\$69.00	N	LGR 2012 s155 (1)
Counter Search - Rates Transaction Breakdown	per assessment	\$36.00	N	LGR 2012 s155 (2)
Counter Search – Rate notice or receipt not in current financial year	per receipt / rate notice	\$17.00	N	LGR 2012 s155 (1)
Counter Search – Ownership	per assessment	\$17.00	N	LGR 2012 s155 (1)

ACCOUNTS RECEIVABLE

Counter Search - Invoice or Receipt not in current financial year	per invoice / per receipt	\$17.00	N	LGA 2009 s97 (2)(c)
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GOVERNANCE & CUSTOMER SERVICE

STATUTORY AND CORPORATE DOCUMENTS

Annual Report, Annual Budget Documents, Corporate Plan, Operational Plan, Community Plan, Council Agendas, Council Minutes, Schedule of Fees & Charges, Council Local Laws and other Publications are available at no charge via Council's website.

Printed copies will be charged at \$0.65 per page.
GL 1160.110.143

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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RIGHT TO INFORMATION

Right to Information and Information Privacy

Right to Information Act 2009 (Qld) (RTI Act) and the *Information Privacy Act 2009 (Qld) (IP Act)* give people a right to access documents from government agencies.

The RTI Act requires payment of an application fee, processing charges and access charges and the IP Act requires payment of access charges. From time to time fees and charges may be changed by the Queensland Office of the Information Commissioner.

Cook Shire Council warrants that itemised Right to Information (RTI) and Information Privacy (IP) fees and charges are up-to-date and accurate at the time of adoption.

For pricing as determined by the Office of the Information Commissioner, please visit: <https://www.oic.qld.gov.au/guidelines/for-government/access-and-amendment/processing-applications/fees-and-charges>

Application Fee cannot be waived.

Non Personal.

Application Fee	per application	n/a Min. Fee: \$52.60	N	RTI Reg 2009 s4
Processing fee for applications requiring no more than 5 hours	per application	Nil.	N	
Processing Fee for applications requiring more than 5 hours	per application	\$163.00 for the first 5 hours, plus \$8.15 per additional 15 minutes	N	RTI Reg 2009 s4
Access Fee (the supply of hard copy RTI or IP documents)	per A4 page (Black & White only)	\$0.25	N	RTI Reg 2009 s4

REGULATORY SERVICES

PLANNING

Surcharge for Invoice Request for Lodgement of Development Applications	per invoice	\$50.00	N	LGA 2009 s97 (2)(c)
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Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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APPLICATIONS AND APPROVALS – MATERIAL CHANGE OF USE (MCU)

Category A – Minor

Caretaker's Accommodation; Cropping; Dwelling House; Dwelling Unit; Home Based Business; Park; Roadside Stall

Category B – Low Impact

Animal Husbandry; Dual Occupancy; Environment Facility; Food and Drink Outlet; Nature-Based Tourism; Non-Resident Workforce Accommodation; Office; Outstation; Sales Office; Service Industry

Category C – Moderate Impact

Agricultural Supplies Store; Animal Keeping; Bar; Bulk Landscape Supplies; Car Wash; Child Care Centre; Club; Community Care Centre; Community Residence; Community Use; Educational Establishment; Emergency Services; Function Facility; Garden Centre; Hardware & Trade Supplies; Health Care Services; Indoor Sport & Recreation; Intensive Horticulture; Landing; Low Impact Industry; Market; Multiple Dwelling; Nightclub Entertainment Facility; Outdoor Sales; Outdoor Sport & Recreation; Parking Station; Party House; Place of Worship; Relocatable Home Park; Renewable Energy Facility; Residential Care Facility; Rooming Accommodation; Rural Industry; Rural Workers' Accommodation; Shop; Short Term Accommodation; Showroom; Telecommunications Facility; Theatre; Tourist Park; Utility Installation; Veterinary Service; Warehouse; Wholesale Nursery; Winery

Category D – High Impact

Adult Store; Air Service; Aquaculture; Brothel; Cemetery; Crematorium; Detention Facility; Extractive Industry; Funeral Parlour; High Impact Industry; Hospital; Hotel; Intensive Animal Industry; Major Electricity Infrastructure; Major Sport, Recreation and Entertainment Facility; Marine Industry; Medium Impact Industry; Motor Sport Facility; Permanent Plantation; Port Service; Research and Technology Industry; Resort Complex; Retirement Facility; Service Station; Shopping Centre; Special Industry; Substation; Tourist Attraction; Transport Depot

CODE ASSESSMENT

Category A	per application	\$585.00	N	PA 2016 s51 (1)(b)(ii)
Category B	per application	\$710.00	N	PA 2016 s51 (1)(b)(ii)
Category C	per application	\$1,390.00	N	PA 2016 s51 (1)(b)(ii)
Category D	per application	\$2,140.00	N	PA 2016 s51 (1)(b)(ii)
Hotel	additional per accommodation room to base fee	\$155.00	N	PA 2016 s51 (1)(b)(ii)
Multiple Dwelling	additional fee per dwelling unit to base fee	\$390.00	N	PA 2016 s51 (1)(b)(ii)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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CODE ASSESSMENT *[continued]*

Nature Based Tourism	additional fee per lodge, cabin, hut or structured tent to base fee	\$155.00	N	PA 2016 s51 (1)(b)(ii)
Non-resident Workforce Accommodation	additional fee per room or cabin to base fee	\$155.00	N	PA 2016 s51 (1)(b)(ii)
Relocatable Home Park	additional fee per dwelling unit to base fee	\$155.00	N	PA 2016 s51 (1)(b)(ii)
Resort Complex	additional fee per unit or cabin to base fee	\$155.00	N	PA 2016 s51 (1)(b)(ii)
Retirement Facility	additional fee per dwelling unit to base fee	\$155.00	N	PA 2016 s51 (1)(b)(ii)
Rooming Accommodation	additional fee per bedroom to base fee	\$155.00	N	PA 2016 s51 (1)(b)(ii)
Short Term Accommodation	additional fee per accommodation to base fee	\$155.00	N	PA 2016 s51 (1)(b)(ii)
Tourist Park	additional fee per cabin, hut or structured tent to base fee	\$155.00	N	PA 2016 s51 (1)(b)(ii)

IMPACT ASSESSMENT

Category A	per application	\$710.00	N	PA 2016 s51 (1)(b)(ii)
Category B	per application	\$1,295.00	N	PA 2016 s51 (1)(b)(ii)
Category C	per application	\$2,590.00	N	PA 2016 s51 (1)(b)(ii)
Category D	per application	\$4,510.00	N	PA 2016 s51 (1)(b)(ii)
Hotel	additional fee per cabin to base fee	\$155.00	N	PA 2016 s51 (1)(b)(ii)
Multiple Dwelling	additional fee per dwelling unit to base fee	\$390.00	N	PA 2016 s51 (1)(b)(ii)
Nature Based Tourism	additional fee per lodge, cabin, hut or structured tent to base fee	\$155.00	N	PA 2016 s51 (1)(b)(ii)
Non-resident Workforce Accommodation	additional fee per room or cabin to base fee	\$155.00	N	PA 2016 s51 (1)(b)(ii)
Relocatable Home Park	additional fee per dwelling unit to base fee	\$155.00	N	PA 2016 s51 (1)(b)(ii)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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IMPACT ASSESSMENT [continued]

Resort Complex	additional fee per unit or cabin to base fee	\$155.00	N	PA 2016 s51 (1)(b)(ii)
Retirement Facility	additional fee per dwelling unit to base fee	\$155.00	N	PA 2016 s51 (1)(b)(ii)
Rooming Accommodation	additional fee per bedroom to base fee	\$155.00	N	PA 2016 s51 (1)(b)(ii)
Short Term Accommodation	additional fee per accommodation to base fee	\$155.00	N	PA 2016 s51 (1)(b)(ii)
Tourist Park	additional fee per cabin, hut or structured tent to base fee	\$155.00	N	PA 2016 s51 (1)(b)(ii)

APPLICATION FOR PRELIMINARY APPROVAL and VARIATION REQUEST

Variation Request	per application	Where the Variation Request also includes a development permit component (i.e. a Development Permit for a Land Use and/or Reconfiguration of a Lot) a fee of 125% of the fees for the applicable use/s or types of development applies.	N	PA 2016 s51 (1)(b)(ii)
Preliminary approval	per application	100% of fee for application for full development permit	N	PA 2016 s51 (1)(b)(ii)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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CONSULTANT'S COSTS

Council provides a professional Development assessment service.

The cost of external consultant's fees for any further assessment or advice required by Council in consideration of any application or submission and/or technical report will be charged to the applicant, including re-submissions. The cost must be paid prior to the delegate's or Council's final determination of the application, with the applicant to be consulted prior to the engagement of external consultants or specialists (e.g. development that involves vegetation, engineering, expert planning / legal opinion).

Consultant's Costs	per application	As per service provided	Y	PA 2016 s49 & s51
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PLANNING REFERRALS AND OTHER APPLICATIONS

Any large scale development as determined by Council	per development	Up to \$5,260 plus the relevant fee Min. Fee: \$5,250.00	N	PA 2016 s51 (1)(b)(ii)
Undefined use	per application	Fee to be the same as the application fee for the use deemed most similar by Council	N	PA 2016 s51 (1)(b)(ii)
Combined Applications	per application	The fee shall be the combined total of all applicable fees, unless otherwise determined by Council	N	PA 2016 s49 & s51
Referrals – Concurrence Agency (Council) response to building work where Council is triggered as the Referral Agency	per referral	\$340.00	N	PA 2016 s51 (1)(b)(ii)
Application for Building Work assessable against the Planning Scheme - Commercial Application	per application	\$575.00	N	PA 2016 s51 (1)(b)(ii)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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PLANNING REFERRALS AND OTHER APPLICATIONS *[continued]*

Application for Building Work assessable against the Planning Scheme - House or Associated Infrastructure - Class 1a or 10a	per application	\$340.00	N	PA 2016 s51 (1)(b)(ii)
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RECONFIGURATION OF A LOT APPLICATIONS

Code Assessment

Boundary Realignment; Easements; Lease Agreements > 10 years, Strata Title	each	\$380.00	N	PA 2016 s51 (1)(b)(ii)
Reconfiguration up to 10 lots created	per lot	\$380.00	N	PA 2016 s51 (1)(b)(ii)
Reconfiguration: 11 – 25 lots created	plus \$345 per lot over 10 lots	\$3,760.00	N	PA 2016 s51 (1)(b)(ii)
Reconfiguration: 26 – 50 lots created	plus \$335 per lot over 25 lots	\$6,265.00	N	PA 2016 s51 (1)(b)(ii)
Reconfiguration: 51 – 100 lots created	plus \$325 per lot over 50 lots	\$9,400.00	N	PA 2016 s51 (1)(b)(ii)
Reconfiguration: 101 and greater lots created	plus \$315 per lot over 100 lots	\$15,038.00	N	PA 2016 s51 (1)(b)(ii)
Where opening of a new road is involved per 100 meters of road (or part thereof) additional	per 100m or part thereof	\$85.00	N	PA 2016 s51 (1)(b)(ii)

LODGEMENT OF SURVEY PLAN TO COUNCIL FOR ENDORSEMENT

Application for Compliance Assessment for Council Endorsement of Survey Plan (Base Fee)	per plan	\$383.00	N	PA 2016 s51 (1)(b)(ii)
Plus Per Lot	per lot	\$38.00	N	PA 2016 s51 (1)(b)(ii)
Re-sealing of a Survey Plan	per plan	\$316.00	N	PA 2016 s51 (1)(b)(ii)

OPERATIONAL WORKS APPLICATION

Operational Works - general earthworks, roadworks, drainage, water and sewerage infrastructure, vegetation clearing, landscaping. During construction phase of the operational works, this fee includes one (1) onsite inspection on completion of works and one (1) maintenance inspection if applicable. Extra inspections may be charged as per the Re-Inspection Fee.

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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OPERATIONAL WORKS APPLICATION [continued]

Assess and Approve Engineering Plans	per application	Operational Works = Fee 1.25% of Estimated Cost of Works - Max of \$13,260 Min. Fee: \$835.00	N	PA 2016 79(1)(b)(i)
Prescribed Tidal Works	per application	\$1,125.00	N	PA 2016 s51 (1)(b)(ii)
Re-Inspection of Outstanding Works and / or early Plan Sealing Inspection	per inspection	\$270.00	N	PA 2016 s51 (1)(b)(ii)
Re-assessment of Engineering Plans - substantially amended - Base fee	per application	\$255.00	N	PA 2016 s51 (1)(b)(ii)
Re-assessment of Engineering Plans - substantially amended - Base fee (above) plus amount per lot (Subdivisions)	per lot	\$40.00	N	PA 2016 s51 (1)(b)(ii)
Request application for lodgement of a Bond for Outstanding Works on a Development and Early Plan Sealing	per application	Price on application	N	PA 2016 s51 (1)(b)(ii)
Third Party Sign (includes Local Law application where applicable)	per application	\$350.00	N	LGA 2009 s262 (3)(c)
Administration fee for bonding of works	per bond	\$150.00	N	

DEVELOPMENT APPLICATION OR APPROVAL CHANGES

Request to change a development application currently under assessment	per application	25% of current DA Fees Min. Fee: \$415.00	N	PA 2016 s52
Minor Change Request for Existing Development Permit (approval)	per application	25% of current DA Fees Min. Fee: \$415.00	N	PA 2016 79(1)(b)(i)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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DEVELOPMENT APPLICATION OR APPROVAL CHANGES [continued]

Other Change Applications - relating to Existing Development Permit (approval)	per application	25% of current DA Fees Min. Fee: \$415.00	N	PA 2016 79(1)(b)(i)
Extension Application of a currency period of an Existing Development Permit	per application	25% of current DA Fees Min. Fee: \$415.00	N	PA 2016 86(2)(b)
Request to consider development generally in accordance with existing Approval	per application	25% of current DA Fees.	N	PA 2016 79(1)(b)(i)

PUBLIC NOTIFICATION

Development Notice Sign	per sign	\$55.00	N	PA 2016 s52
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PLANNING AND DEVELOPMENT CERTIFICATES

Application for an Exemption Certificate	per application	\$250.00	N	PA 2016 s46
Limited Certificate	per certificate	\$145.00	N	PA 2016 s265(2)
Standard Certificate	per certificate	\$400.00	N	PA 2016 s265(2)
Full Certificate	per certificate + Inspection costs	\$860.00	N	PA 2016 s265(2)
Letter of Enquiry (e.g. to determine land use history, but not constituting a Planning Certificate)	per search	\$160.00	N	PA 2016 s265(5)

WITHDRAWN APPLICATION

Refunds

Based on % of Application Fee Paid

Application submitted and preliminary administrative work completed	per application	80%	N	LGA 2009 s97 (2)(a)
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Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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Refunds *[continued]*

Information request issued and /or referral stage	per application	50%	N	LGA 2009 s97 (2)(a)
Prior to commencement of Public Notification or Council Decision Period	per application	25%	N	LGA 2009 s97 (2)(a)
After Council consideration	per application	\$0.00	N	LGA 2009 s97 (2)(a)

PRE-LODGE MENT ADVICE FOR DEVELOPMENT

Informal Pre-lodgement Enquiry	per application	\$0.00	N	PA 2016 s52
Request for formal written Pre-lodgement Advice - detailed written response and pre-assessment (including any matters that require a report to Council) may include a formal Pre-lodgement Meeting	per application	25% of current DA Fee Min. Fee: \$415.00	N	PA 2016 s52

BUILDING

Lodgement Fees are NOT refundable.

Inspection Fees are only refundable on inspections not carried out.

Refund of Assessment Fees are to be determined by the Manager Planning & Environment.

Inspection Costs outside 100km radius of Cooktown may be charged at cost in addition to any applicable fees below.

Surcharge for Council Invoices	per invoice	\$50.00	N	LGA 2009 s97 (2)(c)
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BUILDING CLASS 1a

New Dwelling – up to 250sqm

Application Lodgement	per application	\$110.00	N	BA 1975 s51
Assessment	per assessment	\$363.00	Y	BA 1975 s51
Inspections (minimum of 4)	per application	\$874.00	Y	BA 1975 s51

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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New Dwelling – greater than 251sqm

Application Lodgement	per application	\$110.00	N	BA 1975 s51
Assessment	per assessment	\$451.00	Y	BA 1975 s51
Inspections (minimum of 4)	per application	\$874.00	Y	BA 1975 s51

Alterations / Extensions to Dwellings greater than 50sqm

Application Lodgement	per application	\$110.00	N	BA 1975 s51
Assessment	per assessment	\$251.00	Y	BA 1975 s51
Inspections (minimum of 4)	per application	\$874.00	Y	BA 1975 s51

Minor Alterations / Extensions less than 50sqm / Repairs

Application Lodgement	per application	\$110.00	N	BA 1975 s51
Assessment	per assessment	\$160.00	Y	BA 1975 s51
Inspections (minimum of 2)	per application	\$438.00	Y	BA 1975 s51

Additions / Alterations – Re-roof or Re-stump

Application Lodgement	per application	\$110.00	N	BA 1975 s51
Assessment	per assessment	\$160.00	Y	BA 1975 s51
Inspections (minimum of 2)	per application	\$438.00	Y	BA 1975 s51

New Dwellings - Duplex and Multiple units - Class 1a and Class 1b

Application Lodgement	per application	\$110.00	N	BA 1975 s51
Assessment base fee (2 x Units)	per assessment	\$438.00	Y	BA 1975 s51
Assessment - more than 2 x Dwelling Units - Inspection Fees not included	per assessment	Price on application	Y	BA 1975 s51
Inspections	per application	\$961.00	Y	BA 1975 s51

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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BUILDING CLASS 10a

Patios and Roofed Decks

Attached to dwelling

Application Lodgement	per application	\$110.00	N	BA 1975 s51
Assessment	per assessment	\$251.00	Y	BA 1975 s51
Inspections x 1 - additional inspections as per single inspection fee	per application	\$219.00	Y	BA 1975 s51

Garage / Carport / Shed or similar – up to150sqm

Application Lodgement	per application	\$110.00	N	BA 1975 s51
Assessment	per assessment	\$251.00	Y	BA 1975 s51
Inspections x 1 - additional inspections as per single inspection fee	per application	\$219.00	Y	BA 1975 s51

Garage / Carport / Shed or similar – 150sqm – 250sqm

Application Lodgement	per application	\$110.00	N	BA 1975 s51
Assessment	per assessment	\$251.00	Y	BA 1975 s51
Inspections x 1 - additional inspections as per single inspection fee	per application	\$219.00	Y	BA 1975 s51

Shed greater than 250sqm

Rural Farm Shed

Application Lodgement	per application	\$110.00	N	BA 1975 s51
Assessment	per assessment	\$451.00	Y	BA 1975 s51
Inspections x 1 - additional inspections as per single inspection fee	per application	\$219.00	Y	BA 1975 s51

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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BUILDING CLASS 10b

Fences over 2m in height, Rainwater Tank Stands, Shade Sails, Radio Mast / Antennae, Advertising Signs or similar

Application Lodgement	per application	\$110.00	N	BA 1975 s51
Assessment	per assessment	\$251.00	Y	BA 1975 s51
Inspections x 1 - additional inspections as per single inspection fee	per application	\$219.00	Y	BA 1975 s51

Retaining Walls above 1m in height

Application Lodgement	per application	\$110.00	N	BA 1975 s51
Assessment	per assessment	\$251.00	Y	BA 1975 s51
Inspections x 1 - additional inspections as per single inspection fee	per application	\$219.00	Y	BA 1975 s51

Above Ground / In Ground Swimming Pools / Spas and Fencing

New Applications

Application Lodgement	per application	\$110.00	N	BA 1975 s51
Assessment	per assessment	\$251.00	Y	BA 1975 s51
Inspection	per inspection	\$219.00	Y	BA 1975 s51
Temporary Fence Inspection x 1 - additional inspections as per single inspection fee	per inspection	\$219.00	Y	BA 1975 s51

Compliance Inspection on Pool Fences Above Ground / In Ground Swimming Pools / Spas

Pool Safety Legislation

Inspection	per inspection	\$219.00	Y	BA 1975 s51
Certificate of Compliance – Form 23 purchase / lodgement to QBCC (subject to change as per QBCC fee)	per certificate	\$43.00	N	BA 1975 s51
Re-inspection on Non-compliance (as required)	per inspection	\$192.00	Y	BA 1975 s51

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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SWIMMING POOL SAFETY COMPLIANCE CERTIFICATE (SHARED POOLS) ANNUAL RENEWAL

Annual Fee for Shared Pools (Motels, Hotels, Backpackers, Caravan Parks, Unit Complex)

Inspection	per inspection	\$219.00	Y	BA 1975 s51
Certificate of Compliance – Form 23 purchase / lodgement to QBCC (subject to change as per QBCC fee)	per certificate	\$43.00	N	BA 1975 s51
Re-inspection on Non-compliance (as required)	per inspection	\$192.00	Y	BA 1975 s51

BUILDING CLASSES 1 AND 10

Amendment to Application

Application Lodgement	per application	\$110.00	N	BA 1975 s51
Assessment	per assessment	\$251.00	Y	BA 1975 s51
Inspections (if required)	per inspection	\$219.00	Y	BA 1975 s51

Change of Classification

Application Lodgement	per application	\$110.00	N	BA 1975 s51
Assessment	per assessment	\$251.00	Y	BA 1975 s51
Inspections x 1 - additional inspections as per single inspection fee	per inspection	\$219.00	Y	BA 1975 s51

BUILDING CLASSES 2-9 (Commercial)

New Building – Minor Assessment (as determined by Building Certifier)

Application Lodgement	per application	\$159.00	N	BA 1975 s51
Assessment	per assessment	Price on application	Y	BA 1975 s51
Inspection x 1 only	per inspection	\$286.00	Y	BA 1975 s51
Inspection (outside 100km area of Cooktown)	per inspection	Price on application	Y	BA 1975 s51

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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New Building – Major Assessment

Application Lodgement	per application	\$179.00	N	BA 1975 s51
Assessment	per assessment	Price on application	Y	BA 1975 s51
Inspection x 1 only - estimated amount of inspections required to be given on application	per inspection	\$286.00	Y	BA 1975 s51
Inspection (outside 100km area of Cooktown)	per inspection	Price on Application	Y	BA 1975 s51

Alterations

Application Lodgement	per application	\$159.00	N	BA 1975 s51
Assessment – Minor and Major Alterations	per assessment	Price on application Min. Fee: \$560.00	Y	BA 1975 s51
Inspection x 1 only - estimated amount of inspections required to be given on application	per inspection	\$286.00	Y	BA 1975 s51
Inspection (outside 100km area of Cooktown)	per inspection	Price on application	Y	BA 1975 s51

Shop / Office – Fit-out

Application Lodgement	per application	\$159.00	N	BA 1975 s51
Assessment – Minor up to and including \$10k	per assessment	\$243.00	Y	BA 1975 s51
Assessment – Major – Greater than \$10k	per assessment	Price on application Min. Fee: \$560.00	Y	BA 1975 s51
Inspections x 1 only - estimated amount of inspections required to be given on application	per inspection	\$286.00	Y	BA 1975 s51
Inspections (outside 100km area of Cooktown)	per inspection	Price on application	Y	BA 1975 s51

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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DEMOLITION - ALL CLASSES

All Classes (Excluding Plumbing)

Application Lodgement	per application	\$110.00	N	BA 1975 s51
Assessment	per assessment	\$161.00	Y	BA 1975 s51
Building Inspection	per inspection	\$219.00	Y	BA 1975 s51
Plumbing Inspection (minimum 2)	per application	\$185.00	Y	PDA 2002 s85 (2)(c)
Bond Applicable – Clean up	per site	\$1,545.00	N	BA 1975 s51

TEMPORARY STRUCTURE

Application Lodgement	per assessment	\$110.00	N	BA 1975 s51
Assessment	per assessment	\$161.00	Y	BA 1975 s51
Inspection	per assessment	\$219.00	Y	BA 1975 s51

EXTENSION OF PERMIT / APPROVAL PERIOD OR RENEWAL OF A LAPSED APPROVAL

Request must be within 12 months or less of Lapsed date

Application to extend existing permit or re-submit a lapsed application	per assessment	\$96.00	N	BA 1975 s51
Assessment – for Renewal applications ONLY	per assessment	\$161.00	Y	BA 1975 s51
Inspections as required – for Renewal applications ONLY	per assessment	\$219.00	Y	BA 1975 s51

PRIVATE CERTIFIER LODGEMENT

Archive Fee

Class 1 – 10 (non-commercial)	per assessment	\$123.00	N	BA 1975 s51
Class 2 – 9 (commercial development)	per assessment	\$175.00	N	BA 1975 s51
Inspection on behalf of a Private Certifier (within Cooktown town area)	per inspection	Price on application	Y	BA 1975 s51
Inspection on behalf of a Private Certifier (outside Cooktown town area)	per assessment	Price on application	Y	BA 1975 s51

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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PRIVATE CERTIFIER LODGEMENT [continued]

Private Certifier amendment to file archive	per assessment	\$56.00	N	BA 1975 s51
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DWELLING RESITING / RELOCATION

Applicable if building transported along Council roads for repair of road / or Council devices.

Security deposit for re-erection of the dwelling is determined by the Chief Executive Officer or his delegate and in any case may not be a sum greater than the value of the building work to be carried out to make the work comply with the Standard Building Regulation and Building Code of Australia.

Application fee for development approval (re-erection of dwelling)(GST applies as for Class of Building) As per class of building.

Application Lodgement	per assessment	\$110.00	N	BA 1975 s51
Assessment	per assessment	\$161.00	Y	BA 1975 s51
Inspections (minimum 1)	per assessment	\$219.00	Y	BA 1975 s51
Bond Applicable - transportation on Council Roads	per application	\$1,545.00	N	LGA 2009 s262 (3)(c)

WITHDRAWN APPLICATION

Refunds

Preliminary administrative work completed - with no assessment		Refund of Assessment fee and Inspection fees paid only	Y	LGA 2009 s97 (2)(a)
After Council assessment - where building work has not yet commenced	per application	Refund of paid inspection fees only & nbsp;	Y	LGA 2009 s97 (2)(a)

BUILDING RECORD SEARCH

Permit search and summary	per lot	\$84.00	N	LGA 2009 s97 (2)(a)
Permit search, summary includes a copy of Plans and Inspection Certificates	per lot	\$138.00	N	LGA 2009 s97 (2)(a)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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BUILDING - Miscellaneous

Build over Council sewer - Application and Assessment	per application	\$340.00	N	BA 1975 s51
Boundary/Site Dispensation Application	per application	\$340.00	N	PA 2016 s56
Re-Inspection / Additional Inspection Fees	per inspection	\$218.00	N	BA 1975 s51

PLUMBING

Lodgement Fees are NOT refundable.

Inspection Fees are only refundable on inspections not carried out.

Refund of Assessment Fees are to be determined by the Manager Planning & Environment.

Inspection Costs outside 100km radius of Cooktown may be charged at cost in addition to any applicable fees below.

Surcharge for Council Invoices	per invoice	\$52.00	N	LGA 2009 s97 (2)(c)
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NEW APPLICATIONS - DWELLINGS AND SHEDS – CLASSES 1 and 10

Application Lodgement	per application	\$110.00	N	PDA 2002 s85 (2)(c)
Assessment Fee	per assessment	\$110.00	N	PDA 2002 s85 (2)(c)
Duplex / Dual Occupancy (additional to Lodgement and Assessment Fees)	per additional unit (more than 1)	\$85.00	N	PDA 2002 s85 (2)(c)
Fixtures / Provision points	per fixture	\$22.00	N	PDA 2002 s85 (2)(c)
Inspection Fees (minimum 4)	per application	\$679.00	N	PDA 2002 s85 (2)(c)
Additional Inspection Fee as required	per inspection	\$170.00	N	PDA 2002 s85 (2)(c)
Inspections (outside 100km area of Cooktown)	per inspection	Price on application	N	PDA 2002 s85 (2)(c)
On-Site Sewerage System Installation	per application	\$149.00	N	PDA 2002 s85 (2)(c)
Connection to Council sewer where Jump-up exists	per inspection	\$149.00	N	PDA 2002 s85 (2)(c)
Connection to Council sewer where no Jump-up exists	per inspection	Price on application	N	PDA 2002 s85 (2)(c)
		Min. Fee: \$148.00		

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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NEW APPLICATIONS - MULTIPLE DWELLING / COMMERCIAL / INDUSTRIAL – CLASSES 2-9

Application Lodgement	per application	\$110.00	N	PDA 2002 s85 (2)(c)
Assessment Fee	Initial fee	\$110.00	N	PDA 2002 s85 (2)(c)
Multiple Dwellings and Commercial Units	per additional unit (more than 1)	\$85.00	N	PDA 2002 s85 (2)(c)
Fixtures / Provision points	per fixture	\$22.00	N	PDA 2002 s85 (2)(c)
Inspection Fees (minimum 4)	per application	\$679.00	N	PDA 2002 s85 (2)(c)
Additional Inspection as required	per inspection	\$170.00	N	PDA 2002 s85 (2)(c)
Inspections (outside 100km area of Cooktown)	per inspection	Price on application	N	PDA 2002 s85 (2)(c)
Backflow Prevention Device Installation Permit (may be applicable to commercial construction)	per permit	\$290.00	N	PDA 2002 s85 (2)(c)
On-Site Sewerage System Installation	per system	\$192.00	N	PDA 2002 s85 (2)(c)
Connection to sewer where Jump-up exists	per inspection	\$149.00	N	PDA 2002 s85 (2)(c)
Connection to sewer where no Jump-up exists	per inspection	Price on application Min. Fee: \$148.00	N	PDA 2002 s85 (2)(c)

ALTERATIONS/AMENDMENTS

Lodgement fee	Per application	\$110.00	N	PDA 2002 s85 (2)(c)
Assessment fee	per application	\$110.00	N	PDA 2002 s85 (2)(c)
Inspections (minimum 2)	per application	\$340.00	N	PDA 2002 s85 (2)(c)
Additional Inspection as required	per inspection	\$170.00	N	PDA 2002 s85 (2)(c)
Inspections (outside 100km area of Cooktown)	per inspection	Price on application	N	PDA 2002 s85 (2)(c)
Assessment of Amended On-Site Sewerage Facility Site / Soil Report/Plans	per assessment	\$170.00	N	PDA 2002 s85 (2)(c)
Major Alterations	per alteration	Price on application	N	PDA 2002 s85 (2)(c)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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ON-SITE SEWERAGE SYSTEM INSTALLATION-ALTERATIONS/AMENDMENTS

Upgrades / Replacement

Lodgement Fee	per application	\$110.00	N	PDA 2002 s85 (2)(c)
Assessment fee	per application	\$110.00	N	PDA 2002 s85 (2)(c)
Inspection (minimum 2)	per application	\$340.00	N	PDA 2002 s85 (2)(c)
Inspections (outside 100km area of Cooktown)	per inspection	Price on application	N	PDA 2002 s85 (2)(c)

GREYWATER TREATMENT PLANT

Lodgement Fee	per application	\$110.00	N	PDA 2002 s85 (2)(c)
Assessment	per application	\$110.00	N	PDA 2002 s85 (2)(c)
Inspection (minimum 2)	per application	\$340.00	N	PDA 2002 s85 (2)(c)
Additional Inspections	per inspection	\$170.00	N	PDA 2002 s85 (2)(c)
Inspections (outside 100km area of Cooktown)	per inspection	Price on application	N	PDA 2002 s85 (2)(c)

REMOVAL / DEMOLITION OF EXISTING BUILDING

Application – see Building Fees

Inspection Fee (minimum 1)	per application	\$185.00	N	PDA 2002 s85 (2)(c)
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BACKFLOW PREVENTION

New Application	per permit	\$290.00	N	PDA 2002 s85 (2)(c)
Yearly Fee	per device	\$59.00	N	PDA 2002 s85 (2)(c)

TRADE WASTE

New Application	per application	\$197.00	N	LGA 2009 s97 (2)(a)
Inspections	per inspection	\$106.00	N	LGA 2009 s262 (3)(c)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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TRADE WASTE [continued]

Renewal Fee	per annum	\$80.00	N	LGA 2009 s97 (2)(a)
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CONVERSION FROM SEPTIC TO HSTP

Application Assessment & Processing Fee	per application	\$219.00	N	LGA 2009 s97 (2)(a)
Inspection (minimum 2)	per application	\$340.00	N	LGA 2009 s97 (2)(a)
Inspections (outside 100km area of Cooktown)	per inspection	Price on application	N	LGA 2009 s262 (3)(c)

CONVERSION OF ON-SITE SEWERAGE FACILITY TO COUNCIL'S SEWERAGE INFRASTRUCTURE

Lodgment Fee	per application	\$110.00	N	LGA 2009 s97 (2)(a)
Assessment fee	per application	\$110.00	N	LGA 2009 s97(1) & (2)(a)
Inspection (minimum 2)	per application	\$340.00	N	LGA 2009 s97 (2)(a)
Inspections (outside 100km area of Cooktown)	per inspection	Price on application	N	LGA 2009 s262 (3)(c)
Where Jump-up exists	per inspection	\$149.00	N	LGA 2009 s262 (3)(c)
Where no Jump-up exists	per inspection	Price on application	N	LGA 2009 s262 (3)(c)

WITHDRAWN APPLICATION

Refunds

Preliminary administrative work completed - with no assessment	per request	Refund of Assessment fee and Inspection fees paid only	N	LGA 2009 s97 (2)(a)
After Council assessment - where plumbing work has not yet commenced	per request	Refund applies to paid Inspection fees ONLY	N	LGA 2009 s97 (2)(a)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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PLUMBING RECORD SEARCH

Permit search and summary	per lot	\$84.00	N	LGA 2009 s97 (2)(a)
Permit search, summary includes a copy of Plans and relevant Certificates	per lot	\$138.00	N	LGA 2009 s97 (2)(a)

PLUMBING - Miscellaneous

Application for Extension of Permit Currency Period	per application	\$101.00	N	PDA 2002 s85 (2)(c)
Re-Inspection / Additional Inspection Fees	per inspection	\$170.00	N	PDA 2002 s85 (2)(c)
Assessing "Alternative Solution" in Accordance with Plumbing Code of Australia	per assessment	\$522.00	N	PDA 2002 s85 (2)(c)
Code of Australia inspections (outside 100km area of Cooktown)	per inspection	Price on application	N	PDA 2002 s85 (2)(c)

LOCAL LAW ACTIVITIES

ANIMAL MANAGEMENT

Compliance Officer / Animal Control Officer

Animal Boarding Kennels / Refuges

Commercial Operations Application	per application	\$329.00	N	LL 2 s6
Commercial Operations Renewal	per annum	\$222.00	N	LL 2 s6

Permits

Keeping of more than the Prescribed number of dogs	plus registration fee per dog / per annum	\$69.00	N	LL 2 s6
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DOGS

Dog Registrations and annual renewal Fees

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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Dog Registrations and Annual Renewal Fees

Dogs must be registered from 3 months of age.

Puppies under 6 months can be registered free of charge and registration will be valid until the next registration renewal period.

Transfer of registration: if a dog is currently registered within another Council area, free registration is available with proof of a current registration notice.

Discounted fees apply to NEW registrations only. If the dog is in the system, the dog registration is not new.

Entire Dog	per annum	\$77.00	N	AMA 2008 s44 (2)(a)
Desexed Dog - MUST produce Sterilisation Certificate	per annum	\$26.00	N	AMA 2008 s44 (2)(a)
Pro Rata Registration fee – 1st Quarter (financial year)	per dog / per year	100%	N	AMA 2008 s44 (2)(a)
Pro Rata Registration fee – 2nd Quarter (financial year)	per dog / per year	75%	N	AMA 2008 s44 (2)(a)
Pro Rata Registration fee – 3rd Quarter (financial year)	per dog / per year	50%	N	AMA 2008 s44 (2)(a)
Pro Rata Registration fee – 4th Quarter (financial year)	per dog / per year	25%	N	AMA 2008 s44 (2)(a)
Transfer of Registration (proof of current Registration required - valid for first year only)	current year only	\$0.00	N	AMA 2008 s44 (2)(a)

Regulated Dogs

Declared Dangerous Dog	per dog / per year	\$350.00	N	AMA 2008 s44 (2)(a)
Declared Menacing Dog	per dog / per year	\$300.00	N	AMA 2008 s44 (2)(a)
Regulated Dog Collar	Per Collar	Per collar - actual cost	Y	
Regulated Dog Sign	Per Sign	Per Sign - actual cost	Y	
Regulated Dog Tag	Per Tag	Per Tag - actual cost	Y	

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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Dog Registration / Renewal - Special Concession

Pensioners

Must hold a current Aged Pensioner Concession Card
 Must show proof of age (over 65)
 Must produce a sterilisation certificate (not required for renewals)
 Must produce a microchipping certificate (not required for renewals)

Permanently Incapacitated Person

Must hold a current Totally Permanently Incapacitated Pension (TPI) card
 Must produce a sterilisation certificate (not required for renewals)
 Must produce a microchipping certificate (not required for renewals)

Pensioners - Aged and Totally Permanently Incapacitated Person (TPI)	per annum	\$0.00	N	AMA 2008 s44 (2)(a)
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Service Animals

Must produce a current Handler Identity Card

Assistance / Support Dogs	per annum	\$0.00	N	AMA 2008 s44 (2)(a)
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ANIMALS - Impounds

All impoundments may attract a sustenance fee.
 Dog will not be released until its registration is current.
 Dog will not be released until microchipping requirement is current.
 Payment must be made PRIOR to release.

Release Fee - Registered Dogs

1st impoundment (only applies to dogs not impounded in the previous 12 months)	per dog	\$0.00	N	LL 2 s29
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Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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Release Fee - Registered Dogs [continued]

2nd impoundment	per dog / per year	\$66.00	N	LL 2 s29
3rd and subsequent impoundments	per dog / per year	\$111.00	N	LL 2 s29

Release Fee - Unregistered Dogs

Unregistered release fee (does NOT include registration and micro-chipping fee)	per dog	\$66.00	N	LL 2 s29
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Release Fee - Cats

1st Impoundment - (cat must be microchipped)	per animal	\$0.00	N	AMA 2008 s44 (2)(a)
Per impoundment (cat will not be released until microchip requirements are current)	per animal	\$66.00	N	LL 2 s29

Release Fee - Other Animals

Livestock (cattle, horses, goats or similar)	per animal	\$680.00	N	LL 2 s29
Poultry or similar	per animal	\$66.00	N	LL 2 s29

ANIMALS - Miscellaneous

Officer Callout Fee	per call out	\$112.00	N	LL 2 s29
After hours release fee	per call out	\$165.00	N	LL 2 s29
Daily sustenance / maintenance fee (Dogs, cats or similar)	per animal / per day	\$13.00	N	LL 2 s29
Daily sustenance / maintenance fee (Livestock)	per animal / per day	\$54.00	N	LL 2 s29
Contractor to move livestock	cost recovery	Actual cost	N	LL 2 s29
Emergency Vet costs whilst animal in Council care	cost recovery	Actual cost	N	LL 2 s29
Administration charge on top of contractor or vets fee	service fee	\$112.00	N	LL 2 s29
Adoption fee (does NOT include desexing or registration of animal - includes Microchipping Fee)	per adoption	\$31.00	Y	AMA 2008 s44 (2)(a)
Registration Tag	per tag	\$10.00	N	AMA 2008 s45 (2)
Microchipping	per animal	\$32.00	N	AMA 2008 s45 (2)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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BONDS

Cat or Dog Trap	refundable on return of trap	\$106.00	N	LGA 2009 s262 (3)(c)
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MARITIME OPERATIONS

Berthing/Mooring Fees - Cooktown Wharf & Pontoon

< 12 metres	per day or part thereof	\$50.00	Y	LL 4 s5
> 12 metres & < 20 metres	per day or part thereof	\$70.00	Y	LL 4 s5
> 20 metres & < 30 metres	per day or part thereof	\$95.00	Y	LL 4 s5
> 30 metres & < 40 metres	per day or part thereof	\$120.00	Y	LL 4 s5
> 40 metres	per day or part thereof	\$335.00	Y	LL 4 s5

Rubbish Disposal – Cooktown Wharf & Pontoon

240L Wheelie Bin (Supply & Collection)	per bin requested	\$26.00	Y	LL 6 s10
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Loading / Unloading Charges - Cooktown Wharf & Pontoon

Load/Unloading Fee - Cooktown Wharf or Pontoon	per vessel	\$100.00	Y	LL 4 s5
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Power Supply - Cooktown Wharf

Connection to power box on Wharf	per 24 hrs or part thereof	\$22.00	Y	LL 4 s5
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CONTROL OF NUISANCES - Overgrown and Unsightly Allotments

Planning & Environment / Local Laws

Execution of Remedial Works (does not include Administrative on-cost)	per allotment	Actual cost	N	LL 3 s13
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Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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CONTROL OF NUISANCES - Overgrown and Unsightly Allotments [continued]

Administrative on-cost charge of Remedial Works	per allotment	Actual cost Min. Fee: \$112.00	N	LL 3 s13
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ABANDONED VEHICLES & GOODS

Planning & Environment / Local Laws
May include towing if applicable
Administrative On-Cost Charges included

Release of Vehicle / Goods Fee (Without Citec Search)	per vehicle / goods	Actual cost Min. Fee: \$79.00	N	TORUMS s100
Release of Vehicle / Goods Fee (With Citec Search)	per vehicle / goods	Actual cost Min. Fee: \$125.00	N	LL 3 s13
Administrative on-cost charge	Per vehicle/goods	Actual cost Min. Fee: \$112.00	N	LGA 2009 s262 (3)(c)

RESTRICTED ACTIVITIES

Planning & Environment / Local Laws

Application for Permit – Interfering with grounds or other materials	per application	\$110.00	N	LL 4 s2
Application – Boat or Vehicle repair, maintenance, cleaning & washing	per application	\$110.00	N	LL 4 s2

TEMPORARY HOME PERMIT

Planning & Environment - EHO and Manager P&E
Application must be submitted with a valid Building Application for a Dwelling

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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TEMPORARY HOME PERMIT [continued]

Permit fee for up to 18 months	per permit	\$110 + \$10 per month	N	LL 1 s9
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CARAVAN PARKS & CAMPING GROUNDS

Planning & Environment / EHO
 Inspections - Go to Environmental Health / General / Inspections

New application (Cooktown; Rossville; Bloomfield; Lakeland and Laura) - Permanent & Temporary	per application	\$308.00	N	LL 1 s12 & 14
Annual Renewal Fee (Cooktown; Rossville; Bloomfield; Lakeland and Laura)	per application	\$228.00	N	LL 1 s12 & 14
New application - Permanent & Temporary (all locations north of Laura)	per application	\$450.00	N	LL 1 s12 & 14
Annual Renewal Fee (all locations north of Laura)	per application	\$400.00	N	LL 1 s12 & 14
Amendment to an Approval	per application	\$61.00	N	LL 1 s12 & 14

SHARED FACILITY ACCOMMODATION

Planning & Environment / EHO
 Inspections - Go to Environmental Health / General / Inspections

New application (includes inspection)	per application	\$450.00	N	LL 1 s17
Annual Renewal Fee (includes inspection)	per renewal	\$240.00	N	LL 1 s17
Amendment to an Application	per application	\$61.00	N	LL 1 s17

TEMPORARY ENTERTAINMENT EVENTS

Planning & Environment / EHO and Local Laws

Applications

Cooktown Community & Sporting Groups - Less than 500	per application	\$250.00	N	LL 1 s18
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Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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Applications [continued]

Private & Commercial - Less than 500 people	per application	\$350.00	N	LL 1 s18
Private & Commercial - Less than 1,500 people	per application	\$500.00	N	LGA 2009 s97 (2)(a)
Private & Commercial - Less than 3,000 people	per application	\$750.00	N	LGA 2009 s97 (2)(a)
Private & Commercial - Less than 5,000 people	per application	\$1,000.00	N	LGA 2009 s97 (2)(a)
Private & Commercial - More than 5,000 people	per application	Price on application	N	LGA 2009 s97 (2)(a)
Performance bond	per event	\$2,000	N	

PUBLIC PLACE ACTIVITIES

Planning & Environment / Local Laws

Application Fee (first day only)	per application	\$54.00	N	LL 1 s23
Extra day/s – per subsequent day thereafter	per day	\$15.00	N	LL 1 s23

FILM & TELEVISION ACTIVITIES

Planning & Environment / Local Laws

Application Fee (first day only)	per application	\$75.00	N	LL 1 s24
Extra day/s - per subsequent day thereafter	per day	\$27.00	N	LL 1 s24
Application Fee – weekly	per week	\$159.00	N	LL 1 s24

COMMERCIAL USE OF LOCAL GOVERNMENT CONTROLLED AREAS & ROADS

Pro-rata Table - New Applications Only - per quarter, per financial year

100%	1 Jul - 30 Sept
75%	1 Oct - 31 Dec
50%	1 Jan - 31 Mar
25%	1 Apr - 30 Jun

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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Market Stalls

Saturday Market Non - Food Stall

New application (1 day) - Saturday Market Non-food Stall – no use of Council electricity	per day	\$26.00	N	LL 1 s8
New application (1 year) - Saturday Market Non-food Stall - no use of Council electricity	Pro-rata per annum (see Pro-rata Table - New Applications Only)	\$124.00	N	LL 1 s8
Renewal (1 year) - Saturday Market Non-food Stall - no use of Council electricity	per application	\$124.00	N	LL 1 s8
New application (1 day) - Saturday Market Non-food Stall - with use of Council electricity	per day	\$64.00	N	LL 1 s8
New application (1 year) - Saturday Market Non-food Stall - with use of Council electricity	Pro-rata per annum (see Pro-rata Table - New Applications Only)	\$149.00	N	LL 1 s8
Renewal (1 year) - Saturday Market Non-food Stall - with use of Council electricity	per application	\$149.00	N	LL 1 s8

Saturday Market - Food Stall

New application (1 day) - Saturday Market Food Stall - no use of Council electricity	per day	\$52.00	N	LL 1 s8
New application (1 year) - Saturday Market Food Stall - no use of Council electricity	per application	\$211.00	N	LL 1 s8
Renewal (1 year) - Saturday Market Food Stall – no use of Council electricity	per annum	\$211.00	N	LL 1 s8
New application (1 day) - Saturday Market Food Stall - with use of Council electricity	per day	\$64.00	N	LL 1 s8
New application (1 year) - Saturday Market Food Stall - with use of Council electricity	per application	\$252.00	N	LL 1 s8
Renewal (1 year) - Saturday Market Food Stall - with use of Council electricity	per application	\$252.00	N	LL 1 s8

3 Day Events

Application - Food Stalls and Roadside Vendors with Council electricity (3 day event)	per site / per event	\$149.00	N	FA 2006 s52 (1)(a)
Application - Food Stalls and Roadside Vendors no use of Council electricity (3 day event)	per site	\$96.00	N	FA 2006 s52 (1)(a)
Application - Non-Food Stalls and Roadside Vendors with Council electricity (3 day event)	per site	\$74.00	N	LL 1 s8
Application - Non-Food Stalls and Roadside Vendors no use of Council electricity (3 day event)	per site	\$54.00	N	LL 1 s8
Early-bird discount (one month prior to event) for existing Market stall or Roadside Vending approval holders)	per application	n/a	N	LL 1 s8

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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Roadside Vending

New application - with use of Council electricity	per annum	\$690.00	N	LL 1 s8
Renewal (Annual) - with use of Council electricity	per annum	\$690.00	N	LL 1 s8
New application - no use of Council electricity	per annum	\$345.00	N	LL 1 s8
Renewal (Annual) - no use of Council electricity	per annum	\$345.00	N	LL 1 s8
Amendment to Local Law approval - Roadside Vending	per application	\$61.00	N	LL 1 s8
Application for Busking	per application	Free	N	LL 1 s8

Outdoor Dining

New application - Outdoor Dining on Council Land	per application	\$191.00	N	LL 1 s8
Renewal (Annual) - Outdoor Dining on Council Land	per application	\$101.00	N	LL 1 s8
Amendment to Local Law approval - Outdoor Dining on Council Land	per application	\$61.00	N	LL 1 s8

Council Wharf and Pontoon

New application - Commercial use of Council Wharf or Pontoon (Excludes Wharf Fees)	per annum	\$128.00	N	LL 1 s8
Renewal (Annual) - Commercial use of Council Wharf and Pontoon (Excludes Wharf Fees)	per annum	\$128.00	N	LL 1 s8

Control of Advertisement - Signage

Portable and/or removable Signage

New Application	per annum – pro-rata after 30 September	\$148.00	N	LL 1 s10
Renewal (Annual)	per renewal	\$56.00	N	LL 1 s10

Other Advertising Signage

New Application	per annum – pro-rata after 30 September	\$212.00	N	LL 1 s10
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Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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Other Advertising Signage *[continued]*

Renewal (Annual)	per renewal	\$56.00	N	LL 1 s10
BOND - Election Advertisement Signage (per candidate)	Per Candidate	n/a Min. Fee: \$100.00	N	LL 1 s10

ENVIRONMENTAL HEALTH

Pro-rata applies to new applications only - per quarter

GENERAL

INSPECTIONS

Travel and accommodation for routine Food Business Inspections on off-shore islands and remote areas in Cook Shire	per inspection	Actual Cost Min. Fee: \$180.00	N	LGA 2009 s262 (3)(c)
Food Business Inspection - for other Councils outside Cook Shire	per inspection	Actual cost Min. Fee: \$180.00	N	FA 2006 s52 (1)(a)

SEARCH FEES

Copy of Approval / Certificate - Environmental Health	per Approval / Certificate	\$26.00	N	
Sales Search - No Inspection (Summary of Approvals & Certificates)	per Search	\$98.00	N	LGA 2009 s262 (3)(c)
Sales Search with Inspection - Food Business	per Inspection	\$310.00	N	FA 2006 s52 (1)(a)
Sales Search with Inspection - Caravan / Camping / Accommodation Facility	per Inspection	\$455.00	N	FA 2006 s52 (1)(a)
Sales Search with Inspection - Personal Appearance Services Premises - High Risk	per Inspection	\$155.00	N	FA 2006 s52 (1)(a)
Sales Search with Inspection - Other Searches Not Listed for Environmental Health	per Inspection	\$450.00	N	FA 2006 s52 (1)(a)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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HIGHER RISK PERSONAL APPEARANCE SERVICES

Example: Tattoo and Body Piercing
Planning & Environment / EHO

Licence

New application	per annum	\$398.00	N	PH (ICPS) Act 2003 s30 (a)
Amendment of Licence	per application	\$84.00	N	PH (ICPS) Act 2003 s30 (a)
Renewal of Licence	per renewal	\$291.00	N	PH (ICPS) Act 2003 s44 (a)
Transfer of Licence	per application	\$215.00	N	PH (ICPS) Act 2003 s44 (a)
Temporary Licence - max of 4 weeks	per week	\$215.00	N	PH (ICPS) Act 2003 s30 (a)

NON-HIGHER RISK PERSONAL APPEARANCE SERVICES

Example: Hairdressing, Nose/Ear Lobe Piercing and Beauty Therapy

Inspection of Business	per annum	\$128.00	N	PH (ICPS) Act 2003 s30 (a)
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FOOD BUSINESS LICENCES

Planning & Environment / EHO

Pro-rata Table (New Applications Only)

100% 1 Dec - 31 May
75% 1 Jun - 31 Aug
35% 1 Sep - 30 Nov

FIXED and MOBILE PREMISES

New application - Food Business Licence (Cooktown and Environs) - Low Risk	Pro-rata (See table under Food Business Licences)	\$398.00	N	FA 2006 s52 (1)(a)
New application - Food Business Licence - Low Risk (outside the defined area of Cooktown and Environs)	Pro-rata (See table under Food Business Licences)	\$420.00	N	FA 2006 s52 (1)(a)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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FIXED and MOBILE PREMISES [continued]

New application - Food Business Licence (Cooktown and Environs) - Medium Risk	Pro-rata (See table under Food Business Licences)	\$419.00	N	FA 2006 s52 (1)(a)
New application - Food Business Licence (outside the defined area of Cooktown and Environs) - Medium Risk	Pro-rata (See table under Food Business Licences)	\$550.00	N	FA 2006 s52 (1)(a)
New application - Food Business Licence (Cooktown and Environs) - High Risk	Pro-rata (See table under Food Business Licences)	\$440.00	N	FA 2006 s52 (1)(a)
New application - Food Business Licence (outside the defined area of Cooktown and Environs) - High Risk	Pro-rata (See table under Food Business Licences)	\$570.00	N	FA 2006 s52 (1)(a)
Renewal - Food Business Licence (Cooktown and Environs) - Low Risk	per annum	\$228.00	N	FA 2006 s52 (1)(a)
Renewal - Food Business Licence (outside the defined area of Cooktown and Environs) - Low Risk	per annum	\$400.00	N	FA 2006 s52 (1)(a)
Renewal - Food Business Licence (Cooktown and Environs) - Medium Risk	per annum	\$249.00	N	FA 2006 s52 (1)(a)
Renewal - Food Business Licence (outside the defined area of Cooktown and Environs) - Medium Risk	per annum	\$450.00	N	FA 2006 s52 (1)(a)
Renewal - Food Business Licence (Cooktown and Environs) - High Risk	per annum	\$271.00	N	FA 2006 s52 (1)(a)
Renewal - Food Business Licence (outside the defined area of Cooktown and Environs) - High Risk	per annum	\$500.00	N	FA 2006 s52 (1)(a)
Restoration of Food Business Licence - MUST be less than 1 month past Renewal date due - PLUS applicable Renewal Fee	per licence	\$106.00	N	FA 2006 s52 (1)(a)
Amendment to a Food Business Licence (contact details or trading name change ONLY)	per application	\$61.00	N	FA 2006 s52 (1)(a)

Licence Fees

Amendment to a Food Business Licence - Premises Location Change only (Issue of Licence Only)	428	\$61.00	N	FA 2006 s52 (1)(a)
Premises Change (Includes Inspection Fee and Issue of Licence)	300	\$440.00	N	LGA 2009 s97 (2)(a)

Food Safety Program

Accreditation of Food Safety Program	per application	\$546.00	N	FA 2006 s52 (1)(a)
Amendment to an Accredited Food Safety Program (minor - contact details or trading name change only)	per application	\$61.00	N	FA 2006 s52 (1)(a)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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Food Safety Program *[continued]*

Amendment to an Accredited Food Safety Program (major)	per application	\$297.00	N	FA 2006 s52 (1)(a)
Non-Conformance Audit of a Food Safety Program	per premises	\$350.00	N	FA 2006 s52 (1)(a)

TEMPORARY FOOD BUSINESS LICENCE

New application for a Temporary Food Business Licence for one-off event	per event	\$80.00	N	FA 2006 s52 (1)(a)
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CEMETERIES

INURNMENT OF ASHES

Inurnment fee for (in-ground) placement of ashes into existing grave	per application	\$412.00	Y	LGA 2009 s262 (3)(c)
Inurnment fee into Columbarium Wall (immediate use)	per space	\$236.00	Y	LGA 2009 s262 (3)(c)
Inurnment fee into Columbarium Wall (reservation)	per application	\$236.00	Y	LGA 2009 s262 (3)(c)

INTERMENTS (BURIAL) OF HUMAN REMAINS - COOK SHIRE CEMETERIES - COOKTOWN CEMETERY

Second & subsequent interments in same plot unavailable except for placement of ashes.

Interment Fee - Weekdays (immediate use) - includes plot, excavation & administration costs	per interment	\$1,957.00	Y	LGA 2009 s262 (3)(c)
Interment Fee - Weekends & Public Holidays (immediate use) - includes plot, excavation & administration costs	per interment	\$2,875.00	Y	LGA 2009 s262 (3)(c)
Plot Reservation - not including excavation & administration costs	per application	\$824.00	Y	LGA 2009 s262 (3)(c)
Excavation & Administration costs for Burial in Reserved Plot	per application	\$1,133.00	Y	LGA 2009 s262 (3)(c)

INTERMENTS (BURIAL) OF HUMAN REMAINS - COEN & LAURA CEMETERIES

Excavation & Administration costs for Burial in a Reserved Plot	per interment	\$550.00	Y	LGA 2009 s262 (3)(c)
Interment Fee - Weekdays (immediate use) - includes plot, excavation & administration costs	per interment	\$770.00	Y	LGA 2009 s262 (3)(c)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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INTERMENTS (BURIAL) OF HUMAN REMAINS - COEN & LAURA CEMETERIES [continued]

Interment Fee - Weekends & Public Holidays (immediate use) - includes plot, excavation & administration costs	per interment	\$990.00	Y	LGA 2009 s262 (3)(c)
Plot Reservation - not including excavation & administration costs	per reservation	\$220.00	Y	LGA 2009 s262 (3)(c)

INTERMENT (BURIAL) OF HUMAN REMAINS - OUTSIDE A CEMETERY

Administration fee for approval to inter human remains outside a cemetery	per application	\$250.00	Y	LGA 2009 s262 (3)(c)
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HEADSTONES & PLAQUES

Plaque on RSL Memorial Wall	per application	\$0.00	Y	LGA 2009 s262 (3)(c)
Fee to erect a Headstone	per application	\$126.00	N	LGA 2009 s262 (3)(c)
Purchase of blank Concrete cast Headstone/Plinth	per item	\$165.00	Y	LGA 2009 s262 (3)(c)

MISCELLANEOUS

Application fee for approval to exhume human remains	per application	\$392.00	Y	LGA 2009 s262 (3)(c)
Exhumation	per exhumation	Price on application	Y	LGA 2009 s262 (3)(c)
Application fee for approval to operate a cemetery (annually)	per application	\$1,421.00	Y	LGA 2009 s262 (3)(c)

BIOSECURITY

BONDS

Quik Spray Unit (600 ltr)	per unit	\$250.00	N	LGA 2009 s262 (3)(c)
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Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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PRIVATE WORKS

Weed Spraying	per hour	Price on application	N	LGA 2009 s262 (3)(c)
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Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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COMMUNITY, ECONOMY & INNOVATION

EXAM SUPERVISION

Room Hire and Supervision	per hour	\$99.00	Y	LGA 2009 s262 (3)(c)
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COMMUNITY SERVICES

LIBRARY

Free photocopying for community & sporting organisations not charging a fee - Available ONLY at Libraries - Must have written permission from Council and supply own paper.

INTERNET CHARGES

All Libraries (First Hour – No Charge)

> 1 hour	per hour	\$4.00	Y	LGA 2009 s262 (3)(c)
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PHOTOCOPYING

Council Paper

A4 – Black & White	per side	\$0.60	Y	LGA 2009 s262 (3)(c)
A3 – Black & White	per side	\$1.15	Y	LGA 2009 s262 (3)(c)
A4 – Colour	per side	\$1.15	Y	LGA 2009 s262 (3)(c)
A3 – Colour	per side	\$2.15	Y	LGA 2009 s262 (3)(c)

BULK COPYING

100 copies or more

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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Council Paper

A4 – Black & White	per side	\$0.30	Y	LGA 2009 s262 (3)(c)
A3 – Black & White	per side	\$0.40	Y	LGA 2009 s262 (3)(c)
A4 – Colour	per side	\$0.45	Y	LGA 2009 s262 (3)(c)
A3 – Colour	per side	\$0.75	Y	LGA 2009 s262 (3)(c)

LAMINATING

A4	per sheet	\$1.15	Y	LGA 2009 s262 (3)(c)
A3	per sheet	\$2.25	Y	LGA 2009 s262 (3)(c)

OVERDUE FINES AND FEES

15 – 28 Days	per item	\$2.05	N	LGA 2009 s262 (3)(c)
> 28 Days	per item	\$4.10	N	LGA 2009 s262 (3)(c)

LOST OR DAMAGED MATERIALS

Charges for lost or damaged library material will be the replacement cost of the material, plus postage and handling charges.

This includes: All Fiction & Non Fiction Books
 Audio Books
 L.O.T.E. Books & Kits
 Large Print Books

1713.110.131 - Ayton
 1710.110.131 - Cooktown

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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SWIMMING POOL

POOL HIRE

Facility Hire	per application	price on application	Y	LGA 2009 s262 (3)(c)
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ADMISSION FEES

Daily

Adult	per person	\$5.00	Y	LGA 2009 s262 (3)(c)
Concession Card Holder	per person	\$3.00	Y	LGA 2009 s262 (3)(c)
Tertiary / TAFE Student	per person	\$3.50	Y	LGA 2009 s262 (3)(c)
Child 5-17	per person	\$2.50	Y	LGA 2009 s262 (3)(c)
Children Under 5 years old	free of charge	\$0.00	Y	LGA 2009 s262 (3)(c)
Spectator Fee – Events or non school carnivals	per person	\$2.50	Y	LGA 2009 s262 (3)(c)
School Carnivals	Supervisors & children – no fee at carnivals	\$0.00	Y	LGA 2009 s262 (3)(c)

Monthly

Adult	per person	\$41.00	Y	LGA 2009 s262 (3)(c)
Concession Card Holder	per person	\$31.00	Y	LGA 2009 s262 (3)(c)
Tertiary / TAFE Student	per person	\$25.00	Y	LGA 2009 s262 (3)(c)
Child 5-17	per person	\$22.00	Y	LGA 2009 s262 (3)(c)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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Annual

Family	2 adults & up to 4 children in same immediate family	\$265.00	Y	LGA 2009 s262 (3)(c)
Applicable to immediate family only. Annual Family Pass includes 2 adults and upto 4 children. Any additional dependant will incur charge of \$62.50 each.				
Adult	per person	\$118.50	Y	LGA 2009 s262 (3)(c)
Concession Card Holder	per person	\$87.00	Y	LGA 2009 s262 (3)(c)
Tertiary / TAFE Student	per person	\$67.00	Y	LGA 2009 s262 (3)(c)
Child 5-17	per person	\$62.50	Y	LGA 2009 s262 (3)(c)

SWIM PROGRAMS

Includes learn to swim, transition to swimming club & parents group

Aqua Aerobics

Charges on request dependent upon requirements

Adult	per session	\$7.20	Y	LGA 2009 s262 (3)(c)
Concession Card Holder / Child 5-17	per session	\$5.10	Y	LGA 2009 s262 (3)(c)
Adult – 10 Class Ticket (get one free)	per person	\$61.00	Y	LGA 2009 s262 (3)(c)
Concession Card Holder / Child 5-17 – 10 Class Ticket (get one free)	per person	\$46.00	Y	LGA 2009 s262 (3)(c)

Under Water Hockey

Includes pool entry fee & \$1.50 fee for lights

Adult	per game	\$5.70	Y	LGA 2009 s262 (3)(c)
Child 5-17	per game	\$3.60	Y	LGA 2009 s262 (3)(c)

Learn to Swim

9 Week Program - Non Refundable

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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Learn to Swim *[continued]*

Adults & Children	per program	\$74.00	Y	LGA 2009 s262 (3)(c)
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Private Lessons

Non Refundable

Adult & Child 5-17	per session	\$31.00	N	LGA 2009 s262 (3)(c)
Ten (10) Session Pass	per pass	\$278.00	Y	LGA 2009 s262 (3)(c)

School Based Learn to Swim or Group Programs

Students	per session	\$4.60	Y	LGA 2009 s262 (3)(c)
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EQUIPMENT HIRE

Inflatable

Hire Fee (maximum 3 hours)	per application	Price on Application	Y	LGA 2009 s262 (3)(c)
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PROPERTY MANAGEMENT

Credit Card Fee Required for all Bookings

COMMERCIAL LEASES

Establishment Fee	per application	\$1,236.00	Y	LGA 2009 s262 (3)(c)
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VENUE HIRE

If venues are left in an unsatisfactory condition, the cleaning and/or damage fees will be taken out of the bond or invoiced separately.

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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COEN AIRPORT BUILDING

Hire fee does not include linen.

Low-Set House (4 bedroom)	per person, per night	\$100.00	Y	LGA 2009 s262 (3)(c)
Pilot House (2 bedroom)	per person, per night	\$100.00	Y	

JS LOVE BUILDING

Main Hall and Kitchen Hire	per 24hrs	\$275.00	Y	LGA 2009 s262 (3)(c)
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NATURE'S POWERHOUSE

Facility Hire	per event	Price on Application plus Bond	Y	LGA 2009 s262 (3)(c)
Catering	per event	Price on Application plus Bond	Y	LGA 2009 s262 (3)(c)
Cleaning Fees	2 hours cleaning	\$170.00	Y	LGA 2009 s262 (3)(c)
Additional Cleaning Fees	per hour over initial clean	\$100.00	Y	LGA 2009 s262 (3)(c)
Bond	per event	\$500.00	N	LGA 2009 s262 (3)(c)

BOTANIC GARDENS

Community & Cook Shire Sporting Groups	per hour	\$20.00	Y	LGA 2009 s262 (3)(c)
Private <50 people	per hour	\$40.00	Y	LGA 2009 s262 (3)(c)
Private >50 people	per hour	Price on Application	Y	LGA 2009 s262 (3)(c)
Commercial <50 people	per hour	\$60.00	Y	LGA 2009 s262 (3)(c)
Commercial >50 people	per hour	Price on application	Y	LGA 2009 s262 (3)(c)
Bond	per event	\$500.00	N	LGA 2009 s262 (3)(c)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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COMMUNITY HALL HIRE

Community Halls are located in Bloomfield, Coen, Lakeland and Rossville. Please refer to relevant section for Cooktown Shire Hall.

Key Hire and Lost Keys (included in Bond).

If halls are left in an unsatisfactory condition, the cleaning and/or damage fees will be taken out of the bond or invoiced separately.

*Repeat Bookings - minimum of 10 bookings - Non-refundable

Hourly Rate

Community & Cook Shire Sporting Groups	per hour + Bond	\$38.00	Y	LGA 2009 s262 (3)(c)
Community & Cook Shire Sporting Groups - Repeat Bookings*	per hour + Bond	\$22.00	Y	LGA 2009 s262 (3)(c)
Private	per hour + Bond	\$52.00	Y	LGA 2009 s262 (3)(c)
Private - Repeat Bookings*	per hour + Bond	\$38.00	Y	LGA 2009 s262 (3)(c)
Commercial	per hour + Bond	\$66.00	Y	LGA 2009 s262 (3)(c)
Commercial - Repeat Bookings*	per hour + Bond	\$53.00	Y	LGA 2009 s262 (3)(c)

Daily Rate

Community & Cook Shire Sporting Groups	per 24 hours + Bond	\$528.00	Y	LGA 2009 s262 (3)(c)
Community & Cook Shire Sporting Groups - Repeat Bookings*	per 24 hours + Bond	\$363.00	Y	LGA 2009 s262 (3)(c)
Private	per 24 hours + Bond	\$671.00	Y	LGA 2009 s262 (3)(c)
Private - Repeat Bookings*	per 24 hours + Bond	\$605.00	Y	LGA 2009 s262 (3)(c)
Commercial	per 24 hours + Bond	\$858.00	Y	LGA 2009 s262 (3)(c)
Commercial - Repeat Bookings*	per 24 hours + Bond	\$715.00	Y	LGA 2009 s262 (3)(c)

Cleaning

Cleaning Fees	2 hours cleaning	\$170.00	Y	LGA 2009 s262 (3)(c)
Additional Cleaning Fees	per hour over initial clean	\$100.00	Y	LGA 2009 s262 (3)(c)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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Bonds

Community & Sporting Groups	per event	\$120.00	N	LGA 2009 s262 (3)(c)
Private & Commercial - Unlicensed	per event	\$500.00	N	LGA 2009 s262 (3)(c)
Private & Commercial - Licensed	per event	\$1,000.00	N	LGA 2009 s262 (3)(c)

COOKTOWN SHIRE HALL HIRE

Key Hire and Lost Keys (included in Bond).

If halls are left in an unsatisfactory condition, the cleaning and/or damage fees will be taken out of the bond or invoiced separately.

*Repeat Bookings - minimum of 10 bookings - Non-refundable

Hourly Rate

Community & Cook Shire Sporting Groups	per hour + Bond	\$50.00	Y	LGA 2009 s262 (3)(c)
Community & Cook Shire Sporting Groups - Repeat Bookings*	per hour + Bond	\$35.00	Y	LGA 2009 s262 (3)(c)
Private	per hour + Bond	\$75.00	Y	LGA 2009 s262 (3)(c)
Private - Repeat Bookings*	per hour + Bond	\$65.00	Y	LGA 2009 s262 (3)(c)
Commercial	per hour + Bond	\$100.00	Y	LGA 2009 s262 (3)(c)
Commercial - Repeat Bookings*	per hour + Bond	\$82.00	Y	LGA 2009 s262 (3)(c)

Daily Rate

Community & Cook Shire Sporting Groups	per 24 hours + Bond	\$700.00	Y	LGA 2009 s262 (3)(c)
Community & Cook Shire Sporting Groups - Repeat Bookings*	per 24 hours + Bond	\$525.00	Y	LGA 2009 s262 (3)(c)
Private	per 24 hours + Bond	\$1,100.00	Y	LGA 2009 s262 (3)(c)
Private - Repeat Bookings*	per 24 hours + Bond	\$800.00	Y	LGA 2009 s262 (3)(c)
Commercial	per 24 hours + Bond	\$1,500.00	Y	LGA 2009 s262 (3)(c)
Commercial - Repeat Bookings*	per 24 hours + Bond	\$980.00	Y	LGA 2009 s262 (3)(c)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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Cleaning

Cleaning Fees	2 hours cleaning	\$170.00	Y	LGA 2009 s262 (3)(c)
Additional Cleaning Fees	per hour over initial clean	\$100.00	Y	LGA 2009 s262 (3)(c)

Bonds

Community & Cook Shire Sporting Groups	per event	\$250.00	N	
Private & Commercial - Unlicensed	per event	\$1,000.00	N	
Private & Commercial - Licensed	per event	\$2,000.00	N	

MEETING ROOM HIRE - Furneaux Street

Only available Monday - Friday

Minimum 1 hour. No Part Thereof	per hour	\$39.00	Y	LGA 2009 s262 (3)(c)
Full Day Rate (8:15 – 5:00)	per day	\$252.00	Y	LGA 2009 s262 (3)(c)
IT Support	Flat Fee	\$44.00	Y	LGA 2009 s262 (3)(c)
Cleaning Fee	2 hours cleaning	\$170.00	N	LGA 2009 s262 (3)(c)

SPORTSFIELDS / OVALS / PARKS

Excludes Botanic Gardens

*Repeat Bookings - minimum of 10 bookings - Non-refundable

Hourly Rate

Community & Cook Shire Sporting Groups	per hour + Bond	\$25.00	Y	LGA 2009 s262 (3)(c)
Community & Cook Shire Sporting Groups - Repeat Bookings*	per hour + Bond	\$20.00	Y	LGA 2009 s262 (3)(c)
Private	per hour + Bond	\$47.00	Y	LGA 2009 s262 (3)(c)
Private - Repeat Bookings*	per hour + Bond	\$35.00	Y	LGA 2009 s262 (3)(c)
Commercial	per hour + Bond	\$60.00	Y	LGA 2009 s262 (3)(c)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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Hourly Rate [continued]

Commercial - Repeat Bookings*	per hour + Bond	\$48.00	Y	LGA 2009 s262 (3)(c)
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Daily Rate

Community & Cook Shire Sporting Groups	per 24 hours + Bond	\$150.00	Y	LGA 2009 s262 (3)(c)
Community & Cook Shire Sporting Groups - Repeat Bookings*	per 24 hours + Bond	\$125.00	Y	LGA 2009 s262 (3)(c)
Private	per 24 hours + Bond	\$400.00	Y	LGA 2009 s262 (3)(c)
Private - Repeat Bookings*	per 24 hours + Bond	\$250.00	Y	LGA 2009 s262 (3)(c)
Commercial	per 24 hours + Bond	\$650.00	Y	LGA 2009 s262 (3)(c)
Commercial - Repeat Bookings*	per 24 hours + Bond	\$500.00	Y	LGA 2009 s262 (3)(c)

Bonds

Community & Cook Shire Sporting Groups	per event	\$250.00	N	
Private & Commercial - Unlicensed	per event	\$1,000.00	N	
Private & Commercial - Licensed	per event	\$2,000.00	N	
Key for Toilets and/or Electricity Box	per event	\$125.00	N	LGA 2009 s262 (3)(c)

Electricity - John Street Oval

Token - 1/2 hour use	per token	\$13.00	Y	LGA 2009 s262 (3)(c)
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EQUIPMENT HIRE

Minimum weekend hire 48 hours including long weekends (Pick up Friday, return Monday – or closest business day).

Marquee	each + Bond	\$64.00	Y	LGA 2009 s262 (3)(c)
PA System	each + Bond	\$122.00	Y	LGA 2009 s262 (3)(c)
Chairs (Per 24 hours)	per chair + Bond	\$3.00	Y	LGA 2009 s262 (3)(c)
240L Wheelie Bin Hire - Additional Bins (Supply & Collection)	each	\$35.00	Y	LGA 2009 s262 (3)(c)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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Bonds

Marquee	each	\$515.00	N	LGA 2009 s262 (3)(c)
PA System	each	\$515.00	N	LGA 2009 s262 (3)(c)
Chairs	per chair	\$15.00	N	LGA 2009 s262 (3)(c)
Wheelie Bin	per bin	Cost of Lost or Damaged Wheelie Bins will incur a fee equal to a new 240L Wheelie Bin.	N	LGA 2009 s262 (3)(c)

PROPERTY MANAGEMENT

Rent

As legislated in the Dept of Housing & Public Works Policy & Dept of Human Services.
Per Week - Reviewed Annually

Seniors Units	per week	Charges include: as listed below	N	QGHA 2003 part 3
Rent is to be determined as per Queensland Community Housing Rent Policy plus \$35.00 per fortnight for electricity consumption, water usage and grounds maintenance.				

Bonds

Senior Units	per rental property	4 weeks rent	N	QGHA 2003 part 3
Additional Keys	per key	\$22.00	N	QGHA 2003 part 3

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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INFRASTRUCTURE SERVICES

WASTE MANAGEMENT

Mixed Construction and Demolition Waste at Ayton, Lakeland and Laura Waste Transfer Stations are accepted by prior arrangement.
Asbestos Waste is accepted at Cooktown Waste Transfer Station ONLY.

FREE DISPOSAL

These items are free only when separated from other waste

Car bodies must be free of all automotive fluids

Mattresses/Furnitures/Electrical Appliances/White Goods	n/a	\$0.00	Y	LGA 2009 s262 (3)(c)
Paint/Cooking Oil/Waste Oil/Solvents/Chemicals/Oil Filters/Oily Rags	less than 20 litres per visit	\$0.00	Y	LGA 2009 s262 (3)(c)
Pesticides	less than 5 litres per visit	\$0.00	Y	LGA 2009 s262 (3)(c)
Car Batteries	n/a	\$0.00	Y	LGA 2009 s262 (3)(c)
Gas Cylinders	n/a	\$0.00	Y	LGA 2009 s262 (3)(c)
Car Bodies	n/a	\$0.00	Y	LGA 2009 s262 (3)(c)
Scrap Metal/White Goods	n/a	\$0.00	Y	LGA 2009 s262 (3)(c)
E-Waste	n/a	\$0.00	Y	LGA 2009 s262 (3)(c)
Mixed Dry Recyclables	n/a	\$0.00	Y	LGA 2009 s262 (3)(c)
Paper and Cardboard	n/a	\$0.00	Y	LGA 2009 s262 (3)(c)
Green Waste/Untreated Timber	n/a	\$0.00	Y	LGA 2009 s262 (3)(c)
General Purpose Batteries	n/a	\$0.00	Y	LGA 2009 s262 (3)(c)
Printer Cartridges	n/a	\$0.00	Y	LGA 2009 s262 (3)(c)
Rubbish Collected from Public Places by Volunteers	n/a	\$0.00	Y	LGA 2009 s262 (3)(c)
Concrete/Rocks/Soil	n/a	\$0.00	Y	LGA 2009 s262 (3)(c)

DOMESTIC WASTE

Waste arriving at a Council Waste Disposal Facility in a domestic vehicle

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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Mixed Waste

Uncompacted Mixed Waste per m3	per m3	\$68.00	Y	LGA 2009 s262 (3)(c)
Rubbish Bag	each – less than 60 lites per visit	\$4.00	Y	LGA 2009 s262 (3)(c)
120L Wheelie Bin	each	\$8.00	Y	LGA 2009 s262 (3)(c)
240L Wheelie Bin	each	\$16.00	Y	LGA 2009 s262 (3)(c)
Car / 4WD	> 0.5 m3	\$34.00	Y	LGA 2009 s262 (3)(c)
Small Trailer / Ute / Van	> 1 m3	\$68.00	Y	LGA 2009 s262 (3)(c)
Large Trailer / Small Trailer with Hungry Board / Ute with Small Trailer / Light Truck	> 2 m3	\$136.00	Y	LGA 2009 s262 (3)(c)
Side Tipper Truck	> 18 m3	\$1,223.00	Y	LGA 2009 s262 (3)(c)

Construction and Demolition Waste (C&D Waste)

Mixed C&D Waste	per m3	\$68.00	Y	LGA 2009 s262 (3)(c)
Treated Timber	per m3	\$68.00	Y	LGA 2009 s262 (3)(c)

Dead Animals

Small Animal	each	\$13.00	Y	LGA 2009 s262 (3)(c)
Medium Animal	each	\$26.00	Y	LGA 2009 s262 (3)(c)
Large Animal	each	\$90.00	Y	LGA 2009 s262 (3)(c)

Regulated and Hazardous Waste

Asbestos (packed in accordance with OH&S guidelines)	per m3	\$323.00	Y	LGA 2009 s262 (3)(c)
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Tyres

Tyres on Rims Surcharge \$100

Cars	each	\$8.00	Y	LGA 2009 s262 (3)(c)
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Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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Tyres [continued]

Light Truck, 4WD Trucks	each	\$13.00	Y	LGA 2009 s262 (3)(c)
Earth Movers, Tractors and Heavy Plant - Less than 1.5m	each	\$26.00	Y	LGA 2009 s262 (3)(c)
Earth Movers, Tractors and Heavy Plant - More than 1.5m	each	\$135.00	Y	LGA 2009 s262 (3)(c)
	each	\$155.00	Y	LGA 2009 s262 (3)(c)

COMMERCIAL WASTE

Waste arriving at a Council Waste Disposal Facility in a commercial vehicle

State Landfill Levy	per m3	\$0.00	Y	LGA 2009 s262 (3)(c)
Compacted Mixed Waste per m3	per m3	\$178.00	Y	LGA 2009 s262 (3)(c)
Uncompacted Mixed Waste per m3	per m3	\$90.00	Y	LGA 2009 s262 (3)(c)
60L Rubbish Bag	each	\$5.00	Y	LGA 2009 s262 (3)(c)
120L Wheelie Bin	each	\$11.00	Y	LGA 2009 s262 (3)(c)
240L Wheelie Bin	each	\$22.00	Y	LGA 2009 s262 (3)(c)
Car / 4WD	each	\$44.00	Y	LGA 2009 s262 (3)(c)
Small Trailer / Ute / Van	each	\$90.00	Y	LGA 2009 s262 (3)(c)
Large Trail / Small Trailer with Hungry Board / Ute with Small Trailer / Light Truck	each	\$178.00	Y	LGA 2009 s262 (3)(c)
Skip Bin (Compacted)	per m3	\$178.00	Y	LGA 2009 s262 (3)(c)
Side Tipper Truck	each	\$1,605.00	Y	LGA 2009 s262 (3)(c)

Construction and Demolition Waste (C&D Waste)

Mixed C&D Waste	per m3	\$88.00	Y	LGA 2009 s262 (3)(c)
Treated Timber	per m3	\$88.00	Y	LGA 2009 s262 (3)(c)

Dead Animals

Small Animal	each	\$18.00	Y	LGA 2009 s262 (3)(c)
Medium Animal	each	\$32.00	Y	LGA 2009 s262 (3)(c)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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Dead Animals [\[continued\]](#)

Large Animal	each	\$110.00	Y	LGA 2009 s262 (3)(c)
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Regulated and Hazardous Waste

Waste Oil per litre in excess of 20 litres	per litre	\$0.00	Y	LGA 2009 s262 (3)(c)
Cooking Oil per litre in excess of 20 litres	per litre	\$0.00	Y	LGA 2009 s262 (3)(c)
Oil Filters / Oily Rags (more than 20 litres per visit)	per litre	\$3.00	Y	LGA 2009 s262 (3)(c)
Asbestos (packed in accordance with OH&S guidelines)	per m3	\$328.00	Y	LGA 2009 s262 (3)(c)

Tyres

Tyres on Rims Surcharge \$100

Cars	each	\$8.00	Y	LGA 2009 s262 (3)(c)
Light Truck, 4WD	each	\$13.00	Y	LGA 2009 s262 (3)(c)
Trucks	each	\$26.00	Y	LGA 2009 s262 (3)(c)
Earth Movers, Tractors and Heavy Plant - Less than 1.5m	each	\$135.00	Y	LGA 2009 s262 (3)(c)
Earth Movers, Tractors and Heavy Plant - More than 1.5m	each	\$155.00	Y	LGA 2009 s262 (3)(c)

SALES

Wheelie Bins and Fittings

Bin Tow-Hitch	each	\$27.00	N	LGA 2009 s262 (3)(c)
120L Wheelie Bin	each	\$69.00	N	LGA 2009 s262 (3)(c)
240L Wheelie Bin	each	\$84.00	N	LGA 2009 s262 (3)(c)
Wheelie Bin Axle	each	\$11.00	N	LGA 2009 s262 (3)(c)
Wheelie Bin Lid	each	\$16.00	N	LGA 2009 s262 (3)(c)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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Wheelie Bins and Fittings [continued]

Wheelie Bin Wheel	each	\$11.00	N	LGA 2009 s262 (3)(c)
Wheelie Bin Lid Pin	each	\$2.00	N	LGA 2009 s262 (3)(c)

Mulch

Mulch loading and delivery subject to availability of vehicle(s).

Mixed Mulch - Clean	per m3	\$0.00	Y	LGA 2009 s262 (3)(c)
Mixed Mulch - Dirty	per m3	\$0.00	Y	LGA 2009 s262 (3)(c)
Mulch (50L bag)	per bag	\$6.00	Y	LGA 2009 s262 (3)(c)
Onsite Loading Fee	per m3 for onsite loading	\$10.00	Y	LGA 2009 s262 (3)(c)
Mulch Loading and Delivery - Ayton	per trip + mulch cost	\$318.00	Y	LGA 2009 s262 (3)(c)
Mulch Loading and Delivery - Cooktown	per trip + mulch cost	\$106.00	Y	LGA 2009 s262 (3)(c)
Mulch Loading and Delivery - Lakeland	per trip + mulch cost	\$318.00	Y	LGA 2009 s262 (3)(c)
Mulch Loading and Delivery - Laura	per trip + mulch cost	\$371.00	Y	LGA 2009 s262 (3)(c)
Mulch Loading and Delivery - Marton	per trip + mulch cost	\$133.00	Y	LGA 2009 s262 (3)(c)
Mulch Loading and Delivery - Rossville	per trip + mulch cost	\$212.00	Y	LGA 2009 s262 (3)(c)

Miscellaneous

Asbestos Bag 0.2mm	each	\$6.00	Y	LGA 2009 s262 (3)(c)
Hazibag - 200 Ltrs	each	\$91.00	Y	LGA 2009 s262 (3)(c)
Hazibag - 1m3	each	\$154.00	Y	LGA 2009 s262 (3)(c)
Hazibag - 1.5m3	each	\$196.00	Y	LGA 2009 s262 (3)(c)
Hazibag - 3m3	each	\$258.00	Y	LGA 2009 s262 (3)(c)
Bin – Compost	each	\$42.00	Y	LGA 2009 s262 (3)(c)
Bin – Bokashi	each	\$84.00	Y	LGA 2009 s262 (3)(c)
Worm Farm	each	\$64.00	Y	LGA 2009 s262 (3)(c)
Buy Back Shop Items	each	Cost varies per item	Y	LGA 2009 s262 (3)(c)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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Miscellaneous [continued]

Delivery Ute (Local deliveries only, upon availability of vehicles)	per trip + cost of product	\$32.00	Y	LGA 2009 s262 (3)(c)
IBC (1 cubic metre pod)	each	\$106.00	Y	LGA 2009 s262 (3)(c)
Scrap Wheelie Bins	each	\$9.00	Y	LGA 2009 s262 (3)(c)
Waste Tracking Certificate	each	\$7.00	Y	EP Reg 2008 s2 (e)

WATER

WATER SERVICES

Connections

Standard Water Connection is up to 5m in length from water main to property boundary.

Over 5m is a non-standard water connection.

Non Standard Water connections may be subject to quote.

Council reserves the right to quote on non standard water services.

20mm Service	per connection	\$2,090.00	N	WA 2000 s383
25mm Service	per connection	\$2,211.00	N	WA 2000 s383
32mm Service	per connection	\$2,393.00	N	WA 2000 s383
Over 32mm Service	per connection	Price on application	N	WA 2000 s383
Water reconnection fee	per connection	\$202.00	N	WA 2000 s383
Water Service connection outside of water area	per connection	Price on application	N	WA 2000 s383

Disconnections

Permanent	per connection	\$202.00	N	LGR 2012 s40 & 41
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Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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Temporary Water Service

Installation / Removal costs determined upon application	per connection	Price on application	N	LGR 2012 s40 & 41
Water Charge	per kilolitre	Price on application	N	LGR 2012 s40 & 41

Downsizing

32mm and under	per connection	\$225.00	N	LGR 2012 s40 & 41
40mm and over	per connection	Price on application	N	LGR 2012 s40 & 41

Water Analysis

Service on a voluntary basis to commercial outlets involved in the supply of food or water (or at cost basis for two or more samples).

Basic Water Analysis (non NATA Laboratory)	cost recovery	\$63.00	N	LGR 2012 s40 & 41
E. coli Analysis (non NATA laboratory)	cost recovery	\$46.00	N	LGR 2012 s40 & 41
Water Analysis - Metals (Commercial NATA laboratory)	cost recovery	\$340.00	N	LGR 2012 s40 & 41
Water Analysis (Commercial NATA laboratory)	cost recovery	\$340.00	N	LGR 2012 s40 & 41

Water Consumption Charges

Stand Pipe Water Sales	per kilolitre	\$4.00	N	LGR 2012 s40 & 41
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WATER METERS

Water Meter Reading

Final Water Meter Reading	per reading	\$69.00	N	LGR 2012 s40 & 41
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Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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Meter Test

Fee is refunded if the meter has an error of greater than 5% (over reading)

Residential	per test	\$183.00	N	LGR 2012 s40 & 41
Commercial	per test	\$212.00	N	LGR 2012 s40 & 41

Relocation of meter

Fee	per water meter	Price on application	N	LGR 2012 s40 & 41
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Replace damaged water meter

20mm meter	per meter	\$644.00	N	LGR 2012 s40 & 41
25mm meter	per meter	\$731.00	N	LGR 2012 s40 & 41
32mm meter	per meter	\$994.00	N	LGR 2012 s40 & 41
40mm meter	per meter	\$1,423.00	N	LGR 2012 s40 & 41
50mm meter and above	per meter	\$2,001.00	N	LGR 2012 s40 & 41

WASTEWATER

ASSESSMENT OF CONNECTION APPLICATION

Where jump up exists	per connection	\$148.00	N	LGR 2012 s40 & 41
Where no connection exists	per connection	Price on application	N	LGR 2012 s40 & 41

EFFLUENT DISPOSAL FEE - SEPTIC

Disposal / Treatment Fee	per kl	\$131.00	N	LGR 2012 s40 & 41
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Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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ALTERATIONS OR IMPROVEMENTS TO LOCAL GOVERNMENT CONTROLLED AREAS & ROADS

BONDS

Outstanding Works	per lot	Price on application	N	SPA 2009 s5.3.16
Gantry over Footpath (20m)	per gantry (20m)	\$1,591.00	N	LGA 2009 s262 (3)(c)

ROADS

Application fee to make alterations or improvements to a road	per alteration	\$109.00	N	LL 1 s7
Permit to make alterations or improvements to a road	per application	\$32.00	N	LL 1 s7
Application fee for use of road for a regulated activity (one off)	per permit	\$109.00	N	LL 1 S21 & 22
Permit for the use of a road for a regulated activity (one off)	per application	\$32.00	N	LL 1 s7
Application to install Gates / Grids	per application	\$461.00	N	LL 1 s30
Advertising Costs	per advertisement	Actual Cost	N	LGA 2009 s97 (2)(a)

TEMPORARY BRIDGE

Daily Hire for Temporary Bridge	per day	\$929.00	Y	LGA 2009 s262 (3)(c)
Establishment Costs for Temporary Bridge	per establishment	Price on application	Y	LGA 2009 s262 (3)(c)

DRIVEWAYS

Residential lots with no existing driveways but with existing kerb and Channel.	per residential lot	Price on application	N	LGA 2009 s262 (3)(c)
All other driveways Council to supply and install appropriate culvert.	per residential lot	Price on application	N	LGA 2009 s262 (3)(c)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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DRIVEWAY CROSSOVERS

Application fee to make alterations or improvements to a road	per residential lot	\$109.00	N	LGA 2009 s262 (3)(c)
Permit to make alterations or improvements to a road	per application	\$32.00	N	LGA 2009 s262 (3)(c)

SPOIL

No Charge

Transport charged at Cost rounded up to nearest hour.

Name must be pre-registered with Cook Shire Council Engineering Administration on Spoil Register.

Allocation of Spoil will be to:-

a) operationally efficient to Council; THEN

b) in order of listing on the Spoil Register.

No transportation will be charged where Council requests to dump on private land (site is not listed on Spoil Register).

PRIVATE WORKS

Price on application

SURVEY

RURAL ADDRESSING

Initial Post with Stickers	per post	\$0.00	N	LGA 2009 s262 (3)(c)
Replacement Post by Council Officer	Actual cost	Actual cost	N	LGA 2009 s262 (3)(c)
Replacement Post	per post	\$42.00	N	LGA 2009 s262 (3)(c)
Replacement Stickers	per sticker	\$4.00	N	LGA 2009 s262 (3)(c)

AVIATION

Avdata must be notified of any changes to fees and charges.

*Recreational Aircraft are not on the CASA Civil Aircraft Register (non-VH registrations) and includes aircraft on the RAAus Register, the HGFA Register and the SARA Register.

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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PASSENGER TERMINAL FEE

For all Regular Flight and Charter Flight Passengers

Cooktown	per passenger	\$10.00	Y	LGA 2009 s262 (3)(c)
Coen	per passenger	\$10.00	Y	LGA 2009 s262 (3)(c)

AIRCRAFT LANDING FEES

Cooktown	per tonne MTOW or pro rata	\$14.50	Y	LGA 2009 s262 (3)(c)
Coen	per tonne MTOW or pro rata	\$14.50	Y	LGA 2009 s262 (3)(c)
Laura	per tonne MTOW or pro rata	\$14.50	Y	LGA 2009 s262 (3)(c)
Recreational Aircraft *	per tonne MTOW or pro rata	\$0.00	Y	LGA 2009 s262 (3)(c)

HELICOPTER LANDING FEES

Cooktown	per helicopter	\$7.25	Y	LGA 2009 s262 (3)(c)
Coen	per helicopter	\$7.25	Y	LGA 2009 s262 (3)(c)
Laura	per helicopter	\$7.25	Y	LGA 2009 s262 (3)(c)

PARKING FEES

Cooktown (3-10 Hours)	per day	\$6.00	Y	LGA 2009 s262 (3)(c)
Daily Parking Fee	per day	\$12.00	Y	LGA 2009 s262 (3)(c)
Cooktown	per week	\$62.00	Y	LGA 2009 s262 (3)(c)
Coen (Daily)	per day	\$7.00	Y	LGA 2009 s262 (3)(c)
Coen (Weekly)	per week	\$36.00	Y	LGA 2009 s262 (3)(c)

Name	Unit	Year 22/23 Fee (incl. GST)	GST	Legislation
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AVIATION FUEL PRICES

Coen

Avgas	per litre	Cost plus 30%	Y	LGA 2009 s262 (3)(c)
Jet A1	per litre	Cost plus 30%	Y	LGA 2009 s262 (3)(c)

Cooktown

Avgas	per litre	Cost plus 20%	Y	LGA 2009 s262 (3)(c)
Jet A1	per litre	Cost plus 30%	Y	LGA 2009 s262 (3)(c)

LEGISLATIVE REFERENCES

AMA 2008 - Animal Management (Cats & Dogs) Act 2008

BA 1975 - Building Act 1975

EPR - Environmental Protection Regulations 2008

EPA 1994 - Environmental Protection Act 1994

FA 2006 - Food Act 2006

LGR 2012 - Local Government Regulation 2012

LGA 2009 - Local Government Act 2009

LL1 - Local Law No. 1 (Administration)

LL2 - Local Law No. 2 (Animal Management)

LL3 - Local Law No. 3 (Community & Environmental Management)

LL4 - Local Law No. 4 (Local Government Controlled Areas, Facilities & Roads)

PA 2016 - Planning Act 2016

PDA 2002 - Plumbing & Drainage Act 2002

PH(ICPAS)A 2003 - Public Health (Infection Control for Personal Appearance Services) Act 2003

QGHA 2003 - Queensland Government Housing Act 2003

RSA Act 2002 - Residential Services (Accreditation) Act 2002

SPA 2009 - Sustainable Planning Act 2009

TORUMS Act 1995 - Transport Operations (Road Use Management) Act 1995